1. Check your personal PayPal account and make sure your dues payment is not there.

If is not, please follow the steps below.

1. Go to online payment form - as soon as I complete this email, I will forward you the dues payment email so you don't have to search for it.

- 2. Complete the information we only need your name.
- 3. choose what you would like to pay
- 4 payment total should appear in the review section
- 5. Click the submit button.

## Review and submit

Please review your response before submitting it for processing.





you should be taken to a new page that looks like:



Click on send

you will be taken to a screen to log-in to your personal paypal account

	<b>P</b>	
Email or mobile	number	
Password		
Forgot passw	ord?	
	Log In	
	or	

Once you are in your PayPal account, the amount you chose to pay and the chapter will appear. Scroll down the screen and select Send Payment Now. Your payment will appear in your account.

